

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
9/10 Center Auditorium
April 26, 2016 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:11 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	(Operations Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Education & Policy Committees)
Stuart C. N. Deets - <i>present</i>	(Finance Committee)
Brenda L. Geist - <i>present</i>	(Operations Committee)
Bashera Grove - <i>present</i>	(Policy Committee)
James Hills - <i>present</i>	(Education & Finance Committees)
Laurie C. Knecht - <i>present</i>	(Operations Committee)
Thomas Siedenbuehl - <i>present</i>	(Finance & Policy Committees)
Deborah L. Thompson - <i>absent</i>	(Education Committee)

Student Representatives

Andrew Scott Patterson, Senior Class Representative - *present*
Kameron Reeves, Junior Class Representative - *present*

General Counsel

Judy Shopp, Esquire - *present*

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - *present*
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - *present*
Jason Palaia, Director of Elementary Education & Special Education (K-5) - *present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

- Performance by the Coatesville Red Raider Drum Line ~ Gabe Hughes

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

- Human Resources Addendum
RECOMMENDED MOTION: That the Board of School Directors approve the addition of the Human Resources Addendum.

Motion: Ann Wuertz

Second: Brenda Geist

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the March 22, 2016 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the April 12, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Stuart Deets

Vote: 8-0-0

SPECIAL REPORTS

- Victory Coaching
- Y. M. C. A.
- Insight
- Discipline Code
- Student Presentations:
 - Art Display by Elementary School Students
 - Poetry by Middle School Students

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- Don Davis: Concerns regarding CASD Policy 237, Electronic Devices

EXECUTIVE SESSION

An executive session was held on Monday, April 25, 2016 for legal and personnel reasons.
An executive session was held on Monday, April 11, 2016 for legal and personnel matters.
An executive session was held on Monday, April 4, 2016 for legal, personnel, real estate and confidential student matters.

STUDENT REPRESENTATIVE'S REPORT

The student representative's report was provided by Andrew Scott Patterson and Kameron Reeves.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner.

IMPORTANT DATES

Date	Time	Meetings	Place
May 10, 2016	6:00 PM	All Committees & Special Meeting	9/10 Center Auditorium
May 24, 2016	7:00 PM	School Board Meeting	9/10 Center Auditorium
May 30, 2016	~	Memorial Day	Schools & Offices Closed

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)
RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

2. B. Winter Storm Jonas Resolution
2. F. Insight Substitute Teacher Services Contract
2. G. Chester County Intermediate Unit Budgets for 2016-2017
2. H. Repayment of Unauthorized Salary Resolution
2. I. Human Resources Report *and* Human Resources Addendum
- 4.C. Request to Waive Fees – Y.M.C.A. Coatesville City Camp - Scott Middle School

Motion: Laurie Knecht

Second: Ann Wuertz

Vote: 8-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list for the period of April 9th through April 22nd 2016, as presented. (*Enclosures*)

B. **Winter Storm Jonas Resolution**

RECOMMENDED MOTION: That the Board of School Directors authorize Dr. Cathy Taschner to sign all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

2-B. Jonas Resolution
Approved
Vote: 8-0-0

Motion: Stuart Deets Second: Ann Wuertz Vote: 8-0-0

C. **Bayridge Consortium Professional Development Seminar**

RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agreement between CASD and Bayridge Consortium, Inc. for special education teacher, administrator and parent seminars.

D. **Strong Faith Family Church License Agreement–King’s Highway Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approve the Strong Faith Family Church License Agreement for use of the auditorium at King’s Highway Elementary School, as presented.

E. **Confidential Employee Release and Settlement Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the confidential employee Release and Settlement Agreement, as presented.

F. **Insight Substitute Teacher Services Contract**

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Insight to provide substitute services for the 2016-17 school year, pending approval by General Counsel.

Insight Contract
Approved
Vote: 7-1-0
Opposed: Hills

Motion: Stuart Deets Second: Laurie Knecht Vote: 7-1-0
Opposed: Hills

G. **Chester County Intermediate Unit Budgets for 2016-2017**

RECOMMENDED MOTION: That the Board of School Directors approve the C.C.I.U. Unit Budgets, as presented, for the 2016-17 school year.

C.C.I.U. Budgets
Approved
Vote: 8-0-0

Motion: Ann Wuertz Second: Dean Snyder Vote: 8-0-0

H. **Repayment of Unauthorized Salary Resolution**

RECOMMENDED MOTION: That the Board of School Directors approve the Repayment of Unauthorized Salary Resolution for the qualified Act 93 employee #61641040, as presented. (*Enclosure*)

Unauthorized Salary Resolution
Approved
Vote: 8-0-0

Motion: Ann Wuertz Second: Stuart Deets Vote: 8-0-0

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Everett-Moschitta, Deborah, Family and Consumer Science Teacher for the Coatesville Area Senior High School. Letter Dated: 4/8/2016. Reason: Retirement. Effective: 6/10/2016.
- 2) Nagy, Teresa, Social Studies Teacher for the Coatesville Area Senior High School. Letter Dated: 4/14/2016. Reason: Retirement. Effective: 6/10/2016.

b. CATSS

- 1) Davis, Alisha, 2 Hour Cafeteria/Playground Aide. Letter Dated: 4/06/2016. Reason: Personal. Effective: 4/22/2016.
- 2) Hart, Patricia, Food Service Secretary for the Coatesville Area School District. Letter Dated: 4/18/2016. Reason: Retirement. Effective: 6/30/2016.

2. New Appointments – Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. CATSS

- 1) Gilbaugh, Shannon, 5 Hour Playground/Cafeteria/Library Aide for the Friendship Elementary School. Posted: 11/17/15. Salary: \$9.50/Hour. Effective: 4/25/2016. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Taylor, Doreen, Head Field Hockey Coach for the Coatesville Area Senior High School Campus. Posted: 2/9/2016. Salary: \$4,453.87. Effective: 2016-2017 Season. SP4: Staff.
- 2) ESY Teachers for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$33/Hour. Effective: 6/27/2016. SP4: Staff.

Catherine Holdsworth

Daniel Miller

- 3) ESY Special Education Instructional Aides for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$12.50/Hour. Effective: 6/27/2016. SP4: Staff.

Jackie Johnson
Melissa Knecht
Jena McLaughlin

Kristen Pleasanton
Ivette Robinson
Lynne Woodloe

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Darlington, Sandi, Teacher for the North Brandywine Middle School. Effective: 5/23/2016-6/10/2016.

b. FEDERATION

- 1) Coover, Philip, Custodian for the King's Highway Elementary School. Effective: 3/23/2016-5/01/2016.
- 2) House, Duane, Custodian for the Coatesville Area Senior High School. Effective 4/13/2016 – 6/8/2016.

J. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. FEDERATION

- 1) Rubin, Setsuko, 3 Hour Food Service Utility Worker for the Friendship Elementary School. Letter Dated: 4/25/2016. Reason: Retirement. Effective: 6/9/2016.

2. New Appointments – Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. NON-CERTIFIED

- 1) Crescenzo, Melanie, Executive Administrative Assistant to the Superintendent for the Coatesville Area School District. Posted: 1/19/2016. Salary: \$50,000 (Prorated). Degree: BA - Film and Media, Temple University. Effective: TBD. SP4: Approved. Pending 168 Forms.

3. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the change of status as indicated:

a. ADMINISTRATION

- 1) Douglas, Itasha, move from Interim Assistant Principal for the Scott Middle School to Assistant Principal for the Scott Middle School. Posted: 2/15/2016. Effective: 7/1/2016.

b. CATSS

- 1) Garzia, Abby, move from 2.5 Hour Cafeteria/Playground Aide for the King's Highway Elementary School to 5.75 Hour Cafeteria/Playground/Library Aide for the King's Highway Elementary School. Effective: 4/27/2016.

c. NON-CERTIFIED

- 1) Cumens, Christine, move from Cook Manager for the Caln Elementary School to Dual Manager for the East Fallowfield Elementary School and South Brandywine Middle School. Posted: 10/21/2015. Effective: TBD.

2-I and 2-J HR Report & Addendum
Approved
Vote: 8-0-0

Motions 2-I and 2-J were ratified under one vote:

Motion: Ann Wuertz

Second: Stuart Deets

Motion: 8-0-0

3. EDUCATION COMMITTEE (Deborah Thompson, Chair)

A. Homebound Instruction Students

RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for students 1516-0013, 1516-0014, 1516-0015, 1516-0016, 1516-0017 and 1516-0018 and 1516-0019.

B. Lindamood-Bell Contract – Student #11000656

RECOMMENDED MOTION: That the Board of School Directors approve the Individual Services Contract with Lindamood-Bell Learning Processes for student #11000656, as presented.

4. OPERATIONS COMMITTEE (Brenda Geist, Chair)

A. Request to Waive Fees – Pyrotechnic Artists, Inc. – Caln Softball Field

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for National Night Out Fireworks Display on the softball field at Caln Elementary School.

- B. Use of Facilities Fee Waiver Request – Coaching Victory – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for the use of the gymnasium at Scott Middle School.

- C. Request to Waive Fees – YMCA Coatesville City Camp – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for the use of the gymnasium at Scott Middle School.

MOTION TO TABLE Y.M.C.A. Request to Waive Fees Approved Vote: 8-0-0
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Motion: Ann Wuertz Second: Stuart Deets Vote: -

Motion to table Item 4-C:

Motion: Stuart Deets Second: Brenda Geist Vote: 8-0-0

- D. Soccer Presentation**
RECOMMENDED MOTION: That the Board of School Directors approve the proposal presented by Dave Hatt, pending approval by General Counsel.

5. POLICY COMMITTEE (Ann Wuertz, Chair)

- A. Policy 200 – Enrollment of Students – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 200, as presented.

- B. Policy 201 - Admission of Students – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 201, as presented.

- C. Policy 202 - Eligibility of Nonresident Students – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 202, as presented.

- D. Policy 203 - Immunizations and Communicable Diseases – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 203, as presented.

- E. Policy 203.1 - HIV Infection – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 203.1, as presented.

- F. Policy 204 - Attendance – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 204, as presented.

- G. Policy 205 - Postgraduate Students – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 205, as presented.

- H. Policy 206 - Assignment within District – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 206, as presented.
- I. Policy 207 - Confidential Communications of Students – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 207, as presented.
- J. Policy 208 - Withdrawal From School – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 208, as presented.
- K. Policy 209 - Health Examinations/Screenings – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 209, as presented.
- L. Policy 209.1 - Food Allergy Management – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 209.1, as presented.
- M. Policy 210 - Medications – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 210, as presented.
- N. Policy 210.1-Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors–1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 210.1, as presented.
- O. Policy 211 - Student Accident Insurance – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 211, as presented.
- P. Policy 212 - Reporting Student Progress – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 212, as presented.
- Q. Policy 214 - Class Rank – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 214, as presented.
- R. Policy 215 - Promotion and Retention – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 215, as presented.
- S. Policy Deletions**
RECOMMENDED MOTION: That the Board of School Directors approve the motion to delete the following policies which have been updated and/or revised as per the Pennsylvania School Board Association’s policy revision process:

004.1	103.2	115	127.1
010	106	122.1	

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Alphonso Newsuan – Petition presentation
- 2) Donna Newsuan – Petition presentation
- 3) Margie Watkins – Petition presentation
- 4) Jeannette Stukes – Petition presentation
- 5) Brianna Carter – Petition presentation
- 6) Gabrielle Tate – Petition presentation
- 7) Linda Messenger – Communication, transparency and trust
- 8) Rev. Jim Caldwell – Access to online budget; and Notice of Special Board Meetings
- 9) Laurie Shannon-Bailey – The future for our children
- 10) Jared Dempsey – Mending a broken district.

ADDITIONAL BOARD MEMBERS' REPORTS

Mrs. Wuertz publically congratulated the students, and thanked the staff and the junior class representatives for the contributions to the return of the junior prom.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:55 p.m. on a motion by Stuart Deets.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or visit our website to view the video of this meeting.